STANTON ST QUINTIN
PARISH COUNCIL

Mrs. M.S. Carey
Clerk to the Council

Tel: 01225 810274

52 Greenhill
Neston
Corsham
Wilts
SN13 9SQ

10th May 2023

Dear Councillor,

You are summoned to attend the Annual Council Meeting of the Stanton St. Quintin Parish Council to be held on **Wednesday 17th May 2023** at **the Village Hall** commencing at **7.45 p.m following the Annual Parish Meeting** to consider the following Agenda.

Yours sincerely,

M.S. Carey
Margaret Carey
Clerk

1. **To receive any apologies for absence**
2. **Election of Chairman for 2023/24**
3. **Election of Vice Chairman for 2023/24**
4. **Nomination of Representatives**
6. **Calendar of meetings for 2023/24**
7. **Code of Conduct, Standing Orders, Register of Interests, Risk Assessment and Financial Regulations**
8. **Statement of balance for year ending 31st March 2023**

ORDINARY BUSINESS

9. **Public Question Time**
10. **Chairman's announcements and declarations of interest**
11. **To receive the Minutes of the Council Meetings held on 15th March 2023 and to consider any matters arising from the Minutes and update on issues including**
    - **Update on any highway issues**
    - **Update from LHFIG/Area Board**
12. **To receive any correspondence**
    - **Letter re traffic through the village**
    - **Letter re Wessex Water Environment Fund**
    - **Letter re Ellwood House – application for postal address**
13. **Planning – to consider any planning applications received**

PL/2023/03343 Stanton Court East, Stanton St Quintin

Construction of a single storey contemporary garden building to be used as a home office and the installation of a 900L oil tank

PL/2023/03602 Ministry of Defence, Hullavington
Proposed new fire detection system, replacement of the internal doors with fire rated doors and proposed external fire escape pathways with emergency lighting

14. **Update on planning decisions and enforcement issues**
15. **Items for Discussion:**
    - **Grass cutting**
    - **First Aid Course for Parishioners**
    - **Planting of a tree on the Village Green**
    - **Feedback from the Annual Parish Meeting**
16. **<u>Finance</u>**
    Appointment of Internal Auditor
    To receive Accounts for payment
17. **Report from Buckley Barrack**
18. **Items of report and future Agenda items**
19. **Date of next meeting**